

1. **MEMBERSHIP FEES** – Membership dues are determined each year at the AM. The membership year runs from January 1 to December 31.
 

a) Initiation Fee (New Members Only)	\$500.00
b) Single Adult Membership	130.00
c) Family Membership	145.00
d) Honorary Membership	Bestowed
e) Junior Membership (New)	51.00
f) Junior Membership Renewal	20.00
g) Late fee (in addition to renewal fees submitted after November 30)	25.00
  
2. **GUESTS**
  - a) Each guest must be supervised always by an adult member in good standing.
  - b) No person shall supervise more than one shooting guest at a time.
  - c) All guests must sign in and wear a guest badge every time they are on the range.
  
3. **JUNIOR MEMBERS** – Members seventeen years of age and under.
  - a) Junior members must be supervised by an adult member in good standing always.
  
4. **AFFILIATIONS**
  - a) The Club shall be affiliated with Canadian Shooting Sports Association.
  - b) As an affiliate member with the Operational Shooting Association (OSA), HCMC Inc. members can attend OSA events for the same entry fees as full OSA members.
  
5. **PROBATIONARY MEMBERS**
  - a) All new members shall complete an application and the CSSA safety course.
  - b) New members shall participate in a minimum of six (6) supervised Club shoots to apply for full membership.
    - i) Members wishing to only shoot non-restricted firearms and possessing a non-restricted PAL must participate in a minimum of six (6) shotgun or non-restricted rifle shoots at the Club. (NOTE: If a member acquires a restricted license later, he/she will need to complete the restricted CSSA safety course and participate in six (6) supervised Club restricted firearm matches to acquire the appropriate membership card.)
    - ii) Members wishing to shoot restricted firearms must participate in a minimum of six (6) supervised Club restricted firearm matches.
    - iii) During the six (6) shoots, the new member shall be observed by the shooting captain and Club safety instructors, any of whom can recommend the new member extend the number of Club shoots he/she participates in beyond six (6) until there is consensus the member's firearms handling is safe.

- iv) If the member's handling is satisfactory at a match/shoot, the shooting captain shall sign off on the member's probationary card. When the new member has six (6) signatures on his/her probationary card, he/she can apply to the Board of Directors for full membership.
  - v) A maximum of one shoot can be signed off each day.
  - c) All new members shall receive a range orientation on the safety rules before using the range.
  - d) Priority to participate in scheduled Club shoots will be given to full members at the discretion of the shooting captain.
  - e) New members who hold current credentials from another club shall be asked to demonstrate safety proficiency before permission will be granted to participate in any shooting activity that includes the use of handguns.
6. **HOLSTERS**
- a) Holsters shall not be worn at the Club unless the wearer is certified by an authority recognized by the Club.
  - b) You cannot touch your gun in your holster unless you are on the firing line under range officer supervision. ONLY load a gun upon the direction of the range officer.
  - c) You may handle your gun on the safety bench in the safety area. You cannot have ammunition on the safety bench.
  - d) You may not leave the designated handgun range area/s with a holstered handgun to go to a vehicle, the washroom, or the Clubhouse.
  - e) The penalty for rule violation is immediate disqualification for the day.
7. **TARGETS AND COURSES OF FIRE**
- Properly qualified members who wish to practice a shooting discipline on Club property shall:
- a) Use targets defined in the rulebook for the respective discipline in the manner prescribed (as modified by HCMC).
  - b) Use other standard targets for practice if the target can be posted within the confines of the target frame and are not derogatory in nature.
  - c) Post all targets a minimum of 30 inches and a maximum of 60 inches above the ground. No target shall be placed such that a round passing through the target shall hit anywhere but the backstop. Targets must be placed in front of the backstop. The BAFFLE on the long range shall NEVER be used as a backstop for targets and must never be shot at. The penalty for anyone found breaking these rules includes Club dismissal.
  - d) Any course of fire or match scenario must not allow the shooter to break ninety (90) degrees to any possible range occupied area. (September 24, 2017)
  - e) Shooters may not use beverage cans for targets on Club property. Ensure all steel rifle and handgun targets are covered by an adequate shroud.
  - f) Steel shotgun targets can be unshrouded but must only be fired upon by maximum 12 gauge, 3 ¼ dram, with maximum shot size of number 7.5 shot.
8. **ALCOHOL**
- a) Alcoholic beverages and drugs known to impair are not permitted on Club property. Non-compliance with this rule shall result in immediate and permanent cancellation of Club membership. Further, any person/s found to be under the influence of alcohol or drugs shall be suspended from the Club until the situation can be reviewed by the Board of Directors. The decision of the Board of Directors shall be final.

**9. MEMBERSHIP APPLICATIONS**

- a) Membership applications will be accepted from October 1 to December 31 and reviewed by a quorum of the Board of Officers before membership is approved. All monies submitted with the membership application shall be held until the application has been approved. If the application is not approved, all monies shall be returned to the applicant.
- b) Approved applicants shall receive a copy of the by-laws, rules, and shooting schedule. This information is also available on the Club website, <http://hcmcnet.com> and posted in the clubhouse.

**10. FIREARM CARRY ON CLUB PROPERTY**

- a) Firearms moving either between a vehicle or a safety bench must be encased and restricted firearms require an engaged trigger lock.
- b) Movement of firearms between a safety bench and firing line or long gun stand
  - i. Long guns must have safety on, magazine removed (if equipped) and action open or chamber flag installed. The barrel must be vertical with the muzzle above heads.
  - ii. Handguns must have safety on, magazine remover (if equipped) encased or holstered following holstering rules.
  - iii. No firearms are to be handled unless
    - a) On a safety line or firing line
    - b) The range is not active and no person is down-range of the firing line
    - c) Permission has been given by RSO
- c) Repairs, alterations, cleaning and general maintenance to any firearm must be performed in the designated safety area. Sight adjustments may be made on the firing line provided the firearm is unloaded and pointed down range.
- d) No person shall handle ammunition, charge magazines or speed loaders on the bench in the safety area. Ammunition of any type is strictly prohibited on a bench in the safety area.

**11. RANGE ETIQUETTE**

- a) Members using Club equipment on other than regular match days shall put away all equipment used when finished. General inspection shall be made to ensure the range is left tidy. ALL FOOD REFUSE MUST BE TAKEN HOME WITH YOU to prevent unwelcome visits from bears and racoons.

**12. MEMBER SUPERVISOR RESPONSIBILITIES - RANGE SAFETY BASICS**

Club members must assume the following responsibilities on non-match days and on occasions when activities are not supervised by a member of the Board of Directors:

- a) When more than one shooter arrives on the range, one shooter must be appointed to take on the responsibility of the range safety officer. These responsibilities include: supervising safe loading of a firearm, ensuring shooter shows firearm has been cleared, and controlling when it is safe for shooters to go down range to check targets, etc. All members should be familiar with the range safety officer guidelines available on our website. Safety is paramount on the range. Controlled, structured, and co-ordinated shooting is necessary for safe shooting. Multiple participants shooting randomly without an acting range safety officer creates the potential for unsafe shooting conditions.
- b) Range safety officer courses are available for members.
- c) As of 2022, all members wishing access to the Club independently, at any time other than Club scheduled activities, must have the minimum Club level RSO training.

**13. MEMBERSHIP LISTS, ROSTERS, ETC.**

- a) Any membership list, roster, or any other documents that contains names, addresses, telephone numbers or any other membership information shall be used strictly for Club business. All members whose dues are two (2) years or more in arrears will be dropped from the HCMC Inc. membership list.
- b) Membership lists shall not be used by anyone for solicitation.
- c) No information about a member will be divulged without written consent of the member.

**14. SHOOTING DISCIPLINES**

- a) Each shooting discipline shall be financially self-sufficient, responsible for their own record keeping, organize their own matches, and handle their own finances.
- b) A financial report relating to each discipline shall be submitted to the Club Board before each AGM.
- c) Each shooting captain will send a report to the membership chairperson listing all participants and the number of times each participant attended.

**15. HUNTING ON CLUB PROPERTY**

- a) There shall be no hunting on Club property.

**16. LAPSED MEMBERSHIPS**

- a) Non-payment of Club dues by December 31 of each year will result in immediate forfeiture of all Club privileges until dues are paid. A late fee of \$25 will be added to Club renewals received after November 31.
- b) All members whose dues are two (2) years or more in arrears will be dropped from the HCMC Inc. membership list. The member will lose their initiation fee and will be required to reapply for membership including paying the initiation fee.
- c) Past members of 5 years or less wishing to return to active membership and endorsed by the Board of officers can do so by providing the reinstatement fee of \$300.00 and the yearly membership fee. The member must also attend the New Member Safety Training Course and a minimum (at the discretion of the Board of Officers) of 2 organized shoots including at least one probationary shoot. When/if reinstated the funds provided will be deposited in the club account.

**17. RESTRICTED LICENCE HOLDERS**

- a) All members who have a RESTRICTED FIREARMS LICENCE must use their licence (ATT) at least three times a year. This must be documented to demonstrate to the CFO that you are a target shooter.

**18. RANGE USE**

- a) Any member wishing to use the range must open range warning signs before shooting.
- b) All members must wear their membership cards visibly while on the range.
- c) No outside for-profit group can rent the range.
- d) Not-for-profit groups must provide evidence of adequate liability insurance coverage before renting the range will be considered.
- e) All members must sign in every time they are on the range, using only membership numbers (not names), even if attending Club matches.

19. **FIREARM POLICY**

- a) It is the responsibility of the Member to ensure that the firearm he intends to use is serviceable. (May 20, 2018)

20. **PICTURES/VIDEOS**

- a) All pictures/videos that identify HCMC as the location must be approved by the Board of Directors prior to posting on any social media site.
- b) No person shall post pictures of individuals involved in Club activities without their permission.

Rules of HCMC Inc. as revised upon incorporation of HCMC – December 2018

Revision October 17, 2021

Revised at December 10, 2022 AGM

Revised February 16, 2023